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13 MAR 1975

PEPS

75-717

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Office of Personnel Qualifications Register

1. In view of the Director's concern for ways to cut costs, we have been examining a number of areas where the usefulness of a service may not justify the time and money spent on it. One that I feel I should call to your attention is that provided by the Employees Qualifications Register maintained by the Office of Personnel.

2. As near as we can determine by survey, the Operations Directorate has made some 76 machine requests to the Qualifications Analysis Branch of the Office of Personnel in the last 29 months. Apparently half of these were for language runs. Since the Language Register is maintained separately and, I agree, has a continuing usefulness, the remaining portion of the requests were from the General Qualifications Register. I am attaching a list of them.

3. In a time of less budgetary concerns, the availability of these kinds of data on reasonably immediate terms might be defended. Today, however, it seems to us it is a luxury when one considers its virtual nonutility in our day-to-day operations. I am referring, of course, only to its usefulness to this Directorate and not to its value elsewhere which you may wish to examine separately.



David H. Blee

Associate Deputy Director for Operations

STATINTL

Attachment: as stated